

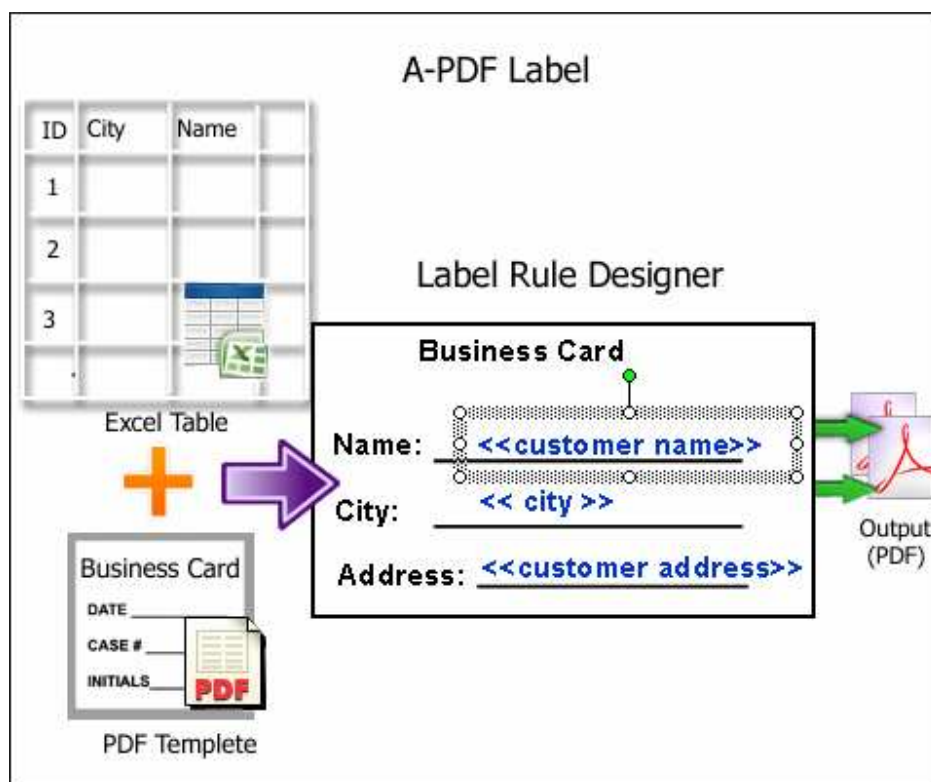


**Note:** This product is distributed on a 'try-before-you-buy' basis. All features described in this documentation are enabled. The registered version does not insert a watermark in your generated pdf documents.

## About A-PDF Label

A-PDF Label is a simple, lightning-fast and powerful desktop utility program that lets Batch add formatted dynamic Label fields (mailing label) such as Name, Address, City to custom PDF templates (such as in form letters, on envelopes, business card, name badge and so on) for printing, The Label fields lists information come from a spreadsheet in MS Excel file

A-PDF Label provides a visual Label rule editor to define label field format such as Label fieldname, position, font color, font type, alignment, font size conveniently!



A-PDF Label is a great resource if you have sizable mailings -- Christmas cards, volunteer organization, or business contacts, and you need take fields such as address information from a spreadsheet in MS Excel, and formatting it to print as label on custom PDF templates on fly.



The complete set of A-PDF Label features includes:

- Batch Auto fill all label cells to PDF with the Excel columns field information in seconds
- Custom Templates: You can create your own card template and use it for quick and convenient card creation.
- Auto fill text for popular size labels and business cards from Excel file
- Undo/Redo: Supports Undo/Redo.
- Create Business Cards: Batch create professional quality business cards with Label text from Excel table.

A-PDF Label does NOT require Adobe Acrobat, and produces documents compatible with Adobe Acrobat Reader Version 5 and above.

### System Requirement

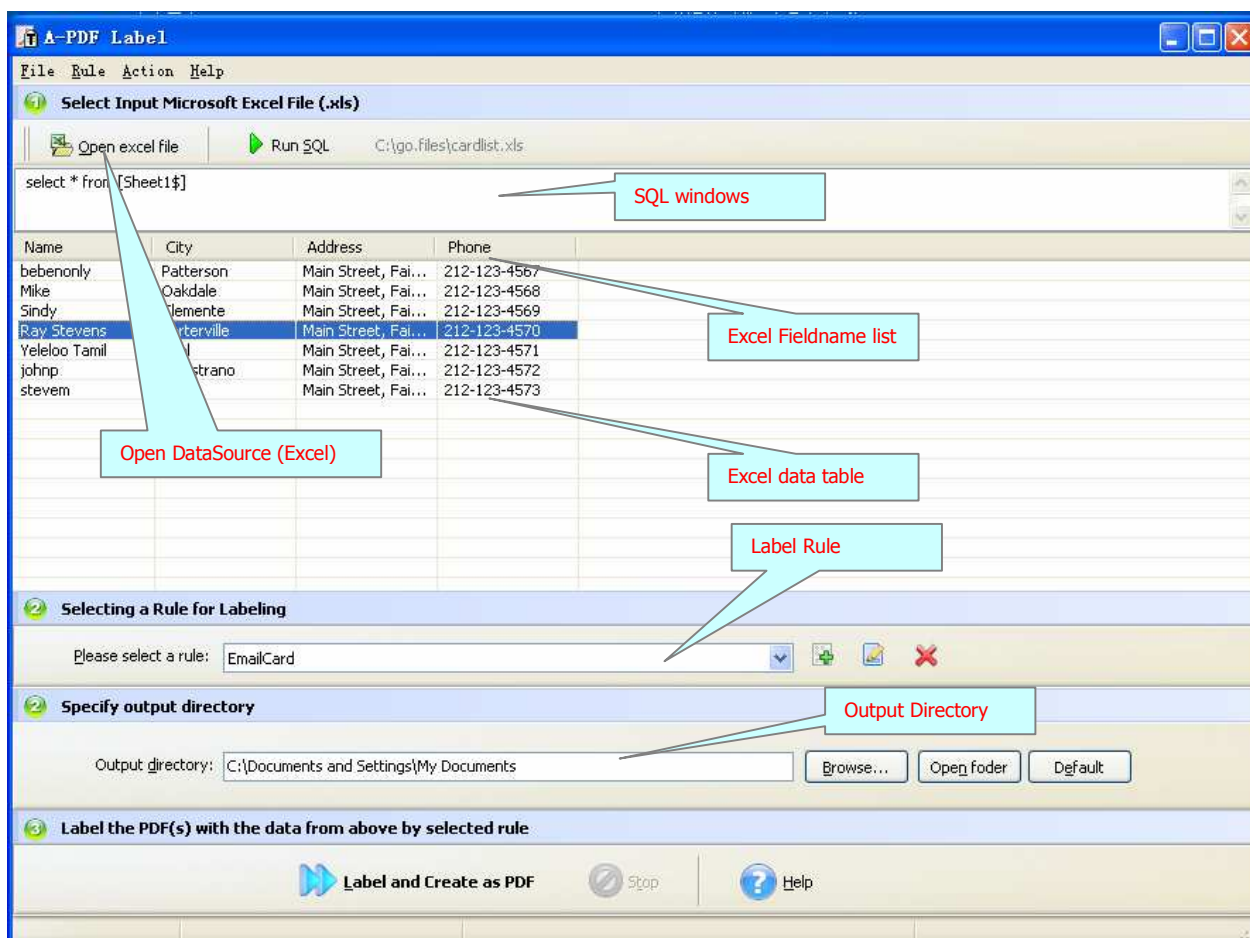
- Win98/ME/NT/2000/XP/vista platforms;
- Acrobat Reader 5.0 or above.

### Using A-PDF Label

A-PDF Label can be started either by launching the application via a desktop shortcut, or directly from within Windows/Windows Explorer.



When you start the program, you will be presented with the primary screen from which all actions are taken.



## Open DataSource for Labeling

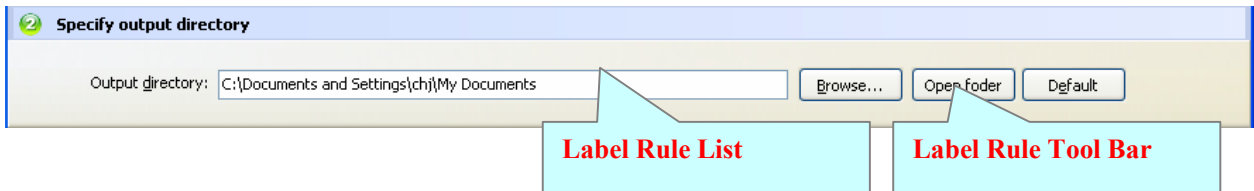
In the A-PDF Label Top window, navigate to the folder and find the Excel (Data Source for Labeling), and click "Run SQL" icon to Run SQL query in Worksheet, The Query Results are displayed in the A-PDF Label middle window: as seen in the Example above.

## Select Label Rule

**What is Label Rule?** A Label Rule defines a Fields Collection and it's position (relative to the PDF template), font color, font type, alignment, font size information etc... The Fields Collection come from columns fields in Excel, A-PDF Label according to the rule to batch add label to PDF template automatically. You can find an example to create a label rule below sections.



The label Rule for applying to PDF(s) are listed in the **label Rule List window**, where you can find rule items list in here, the current Rule you selected will to be applied to PDF template



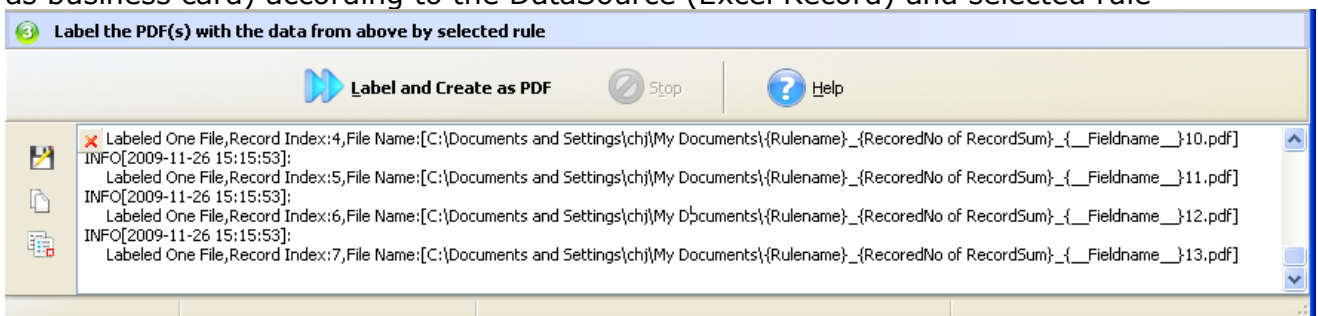
### Label Rule Tool Bar Function



### Label and Create as PDF



Click the **Label and Create as PDF** button to apply dynamic label to PDF template and A-PDF Label will create a set of new PDF files (such as business card) according to the DataSource (Excel Record) and selected rule



The labeling log will be shown in log list.





***A simple example of how A-PDF Label is used will demonstrate how easy and convenient this utility is for Labeling PDF files.***

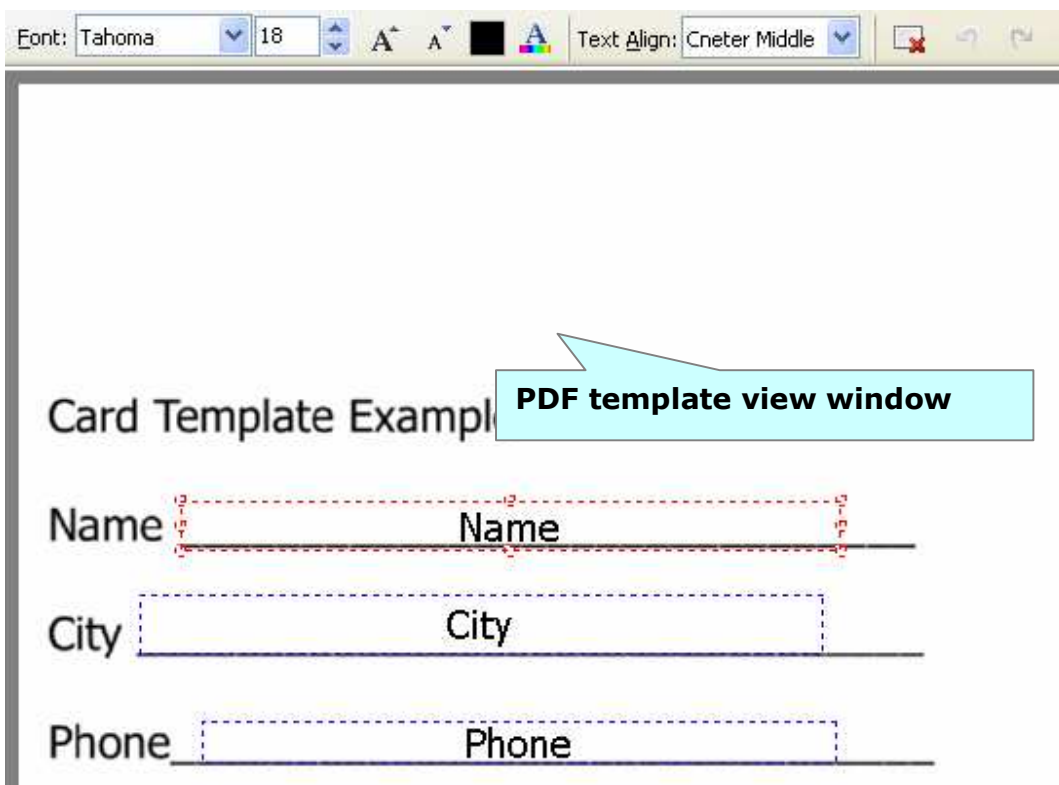
### How to Create a Label Rule (Example)?

I have sizable mailings -- Christmas cards, volunteer organization, or business contacts, and I have customer information data stored EXCEL format, I need to format the customer information and to print as label on custom card templates in Batch mode.

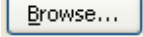
### Example for creating and applying an "EmailCard" rule

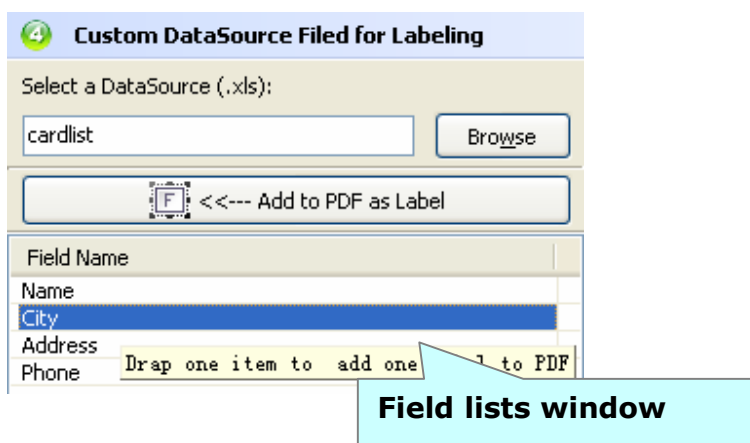
**Step 1,** In **Label Rules list window**, click the icon  to open the **New Label Rule** configuration window. You can configure the label rule properties here. Once you set the desired options for the rule, you can click Save Button to save it.

**Step 2,** Click the **Browse** button  in configuration window. You can select a PDF template file (for example: "Card.pdf") as sampling document.

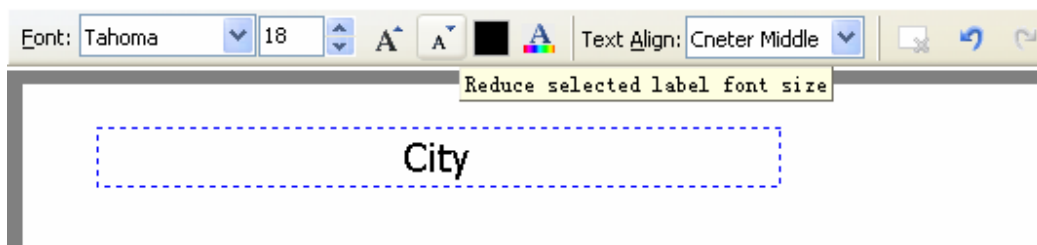


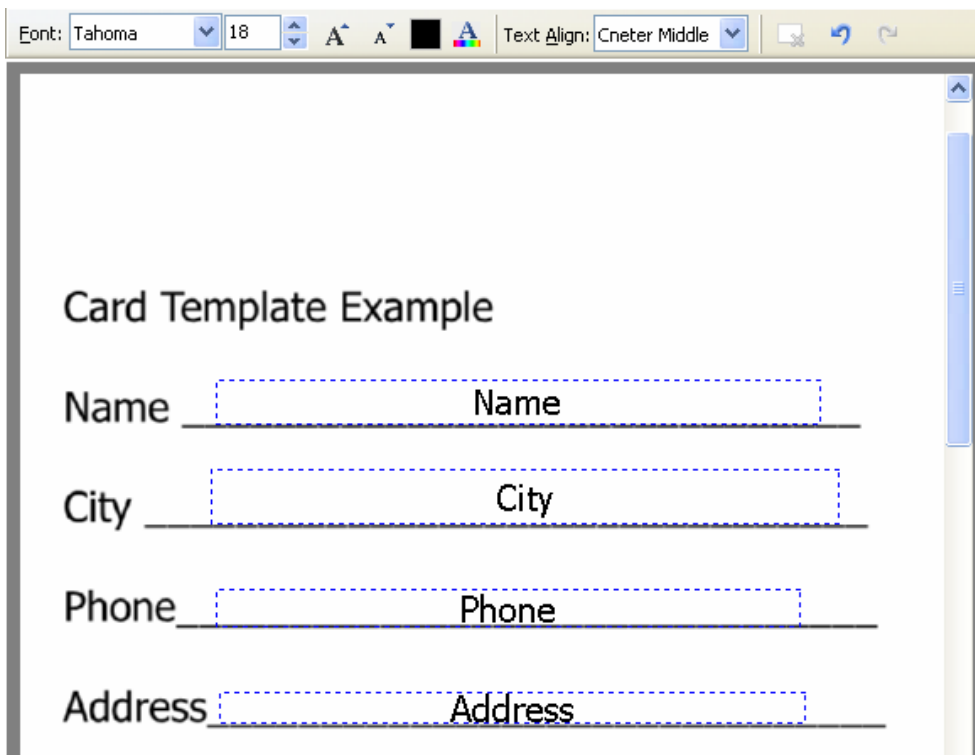


**Step 3,** Click the **Browse** button  in configuration window to select a DataSource (.xls). A-PDF Label will read the excel table and list columns fields to field lists window.

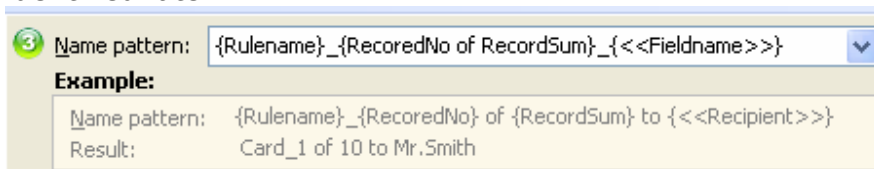


**Step 4,** Drag&Drop the field (in the field lists windows) to PDF template view window, the field will become a dynamic Label here, you can set the Label color, size, position and font, etc... As you will

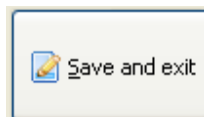





**Step 5.** A-PDF Label allows you to choose how the Labeled output files will be named. The 'Filename pattern' dropdown lets you choose from several 'patterns' of nomenclature so that each of the Labeled files is logically named and can be easily identified later.



**Step 6,** Entering a name for the Rule (note the text that will appear in the Label Rules list, must be a unique name). (For example: Email Card)






**Step 7,** Next click save and exit button to save the '**Email Card**' Rule.


**Step 8,** Return to the main window. In the A-PDF Label Top window, click the **Open Excel file**  to Open a DataSource (such as customer information table) which you want to label. (For example: "cardlist.xls")



Name	City	Address	Phone
bebenonly	Patterson	Main Street, Fai...	212-123-4567
Mike	Oakdale	Main Street, Fai...	212-123-4568
Sindy	Clemente	Main Street, Fai...	212-123-4569
Ray Stevens	Porterville	Main Street, Fai...	212-123-4570
Yeleloo Tamil	Seal	Main Street, Fai...	212-123-4571
johnp	Capistrano	Main Street, Fai...	212-123-4572
stevem	Selma	Main Street, Fai...	212-123-4573

**Step 9,** In the **Label Rule List window**, select a rule (for example: EmailCard)

Please select a rule:     

**Step 10,** Click the **Label and Create as PDF** button  to apply dynamic label to PDF template and create a set of new PDF files based on the DataSource (cardlist.xls) and selected rule "EmailCard"

## Ending Your Session

When you have completed your work, choose the **File** option and select **Exit** from the dropdown list.

More information please visit: <http://www.a-pdf.com>